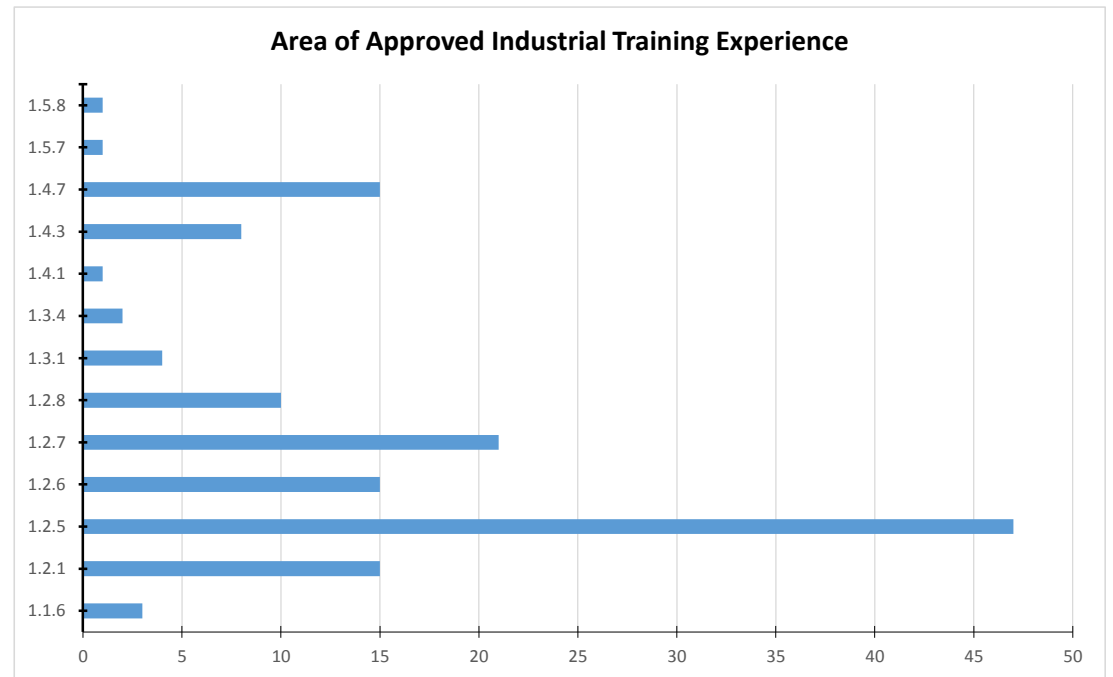


ANALYSIS OF DAILY LOG BOOK

Area	Code		Frequency	Min Requirement	Completed	Status
Feasibility Stage	1.1.6	Contractual and tendering arrangements in the context of early advice	3	2	1	Not Completed
Pre-Contract Stage	1.2.1	Preparation of documentation of B.Q. and other Tender Documents for main Contracts, Sub-Contract or Contracts of Supply	15	4	5	Completed
	1.2.5	Data processing associated with the preparation of documentation	47			
	1.2.6	Detailed compilation and analysis of unit rates/preliminaries	15			
	1.2.7	Selection and evaluation of tenders and reporting on tenders	21			
	1.2.8	Project liason meeting with employers and consultant	10			
Post-Contract Stage	1.3.1	Preparation and documentation of BQ and other tender documents for main contracts, sub-contracts of supply including rationalization of contract rates	4	4	2	Not Completed
	1.3.4	Analysis of contracts pricing relative to cost recording methods	2			
Construction Management & Resource Procurement	1.4.1	Planning and programming of construction activities	1	2	3	Completed
	1.4.3	Management of resources and supervision works	8			
	1.4.7	Negotiation with and arrangement of sub-contractors and suppliers	15			
Miscellaneous	1.5.7	Office management including resources, allocation and fees	1	3	2	Not Completed
	1.5.8	Technical seminars and symposiums	1			

Week	Code Of Training Area
1	1.2.1
	1.2.5
	1.4.7
	1.2.5
	1.4.7
	1.2.5
	1.4.7
2	1.2.8
	1.2.5
	1.2.5
	1.2.5
	1.2.8
	1.2.6
	1.2.6
	1.2.6
	1.2.7
	1.2.8
3	1.2.7
	1.2.7
	1.2.7
	1.2.7
	1.2.7
	1.2.7
	1.4.7
	1.2.7
	1.2.7
	1.4.7
4	1.2.7
	1.2.1
	1.2.7
	1.2.7
	1.2.1
	1.2.7
	1.4.7
	1.2.7
	1.2.7
	1.3.4
	1.1.6
	1.1.6
	1.1.6
	1.4.7



5	1.2.1
	1.2.5
	1.2.5
	1.2.1
	1.2.1
	1.2.1
	1.2.1
	1.2.1
	1.3.4
	1.2.1
6	1.2.5
	1.2.5
	1.2.5
	1.2.5
	1.4.7
	1.2.5
	1.2.6
	1.2.6
	1.2.6
	1.2.5
	1.4.7
	1.2.1
	1.2.5
	1.5.8
	1.2.5
7	1.2.5
	1.2.6
	1.2.6
	1.2.5
	1.2.6
	1.2.5
	1.2.5
	1.5.7
	1.2.1
	1.2.5
8	1.2.1
	1.2.6
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	1.2.6
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9	1.2.7
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	1.2.5
	1.2.7
	1.2.7
10	1.3.1
	1.3.1
	1.2.7
	1.2.7
	1.2.5
	1.2.5
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	1.2.5
	1.2.6
	1.2.5
	1.2.5
	1.4.7
11	1.2.5
	1.2.5
	1.2.5
	1.2.5
	1.4.1
	1.4.7
	1.2.1
12	1.2.5
	1.4.7
	1.2.8
	1.4.3
	1.2.8
	1.2.5
	1.4.7
	1.2.5
	1.2.5
	1.2.1
	1.2.5
	1.2.8
	1.3.1
	1.2.8

	1.4.3
	1.3.1
	1.2.8
	1.2.5
	1.4.3
13	1.2.5
	1.2.8
	1.2.5
	1.2.5
	1.2.5
	1.4.3
	1.2.8
	1.4.3
	1.2.6
	1.4.7
	1.4.3
	1.4.3
	1.4.7
	1.4.3