

A. Create an account as a ReQSys via BQSM Portal

STEP # 1

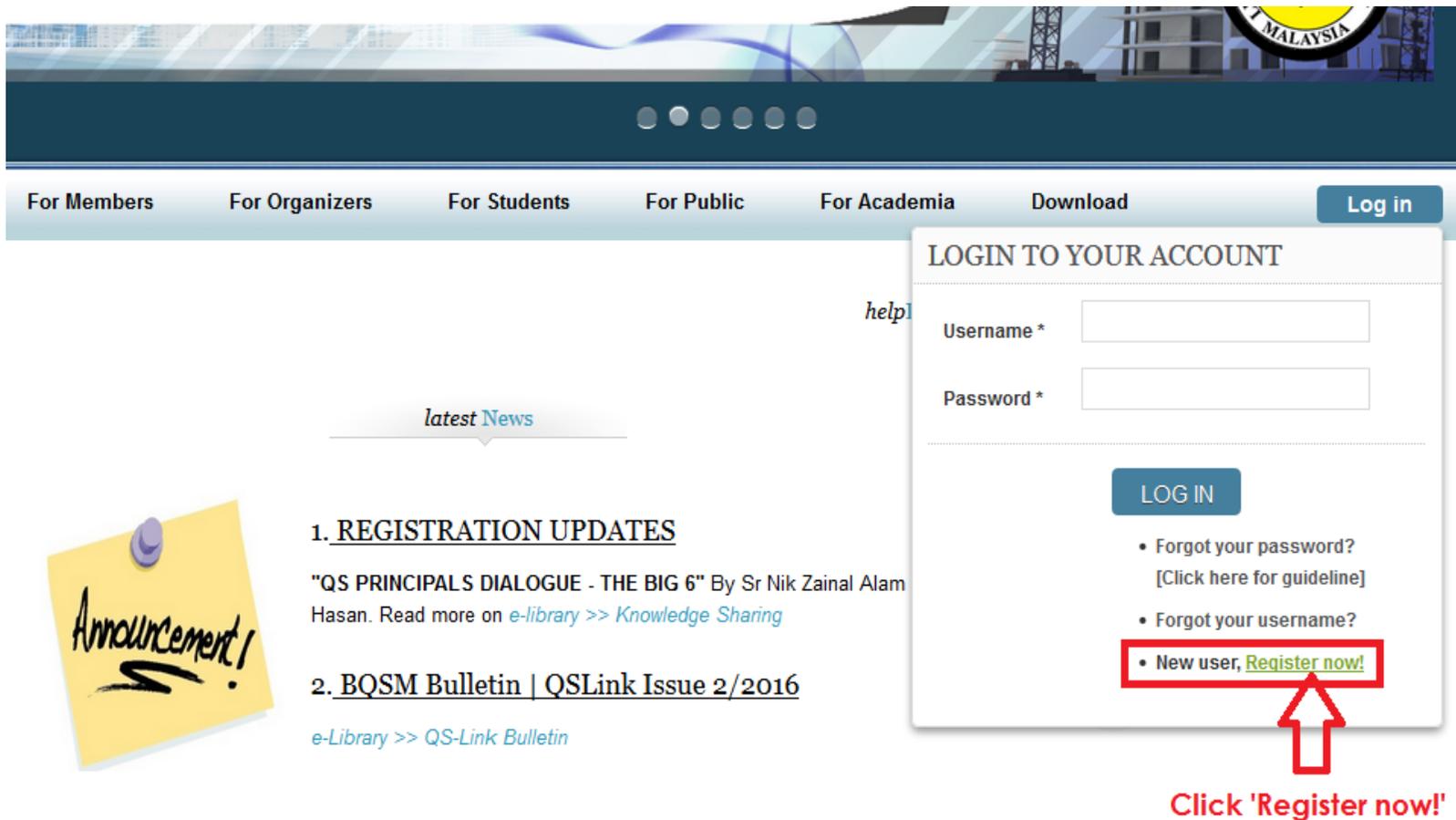
- Visit BQSM Website www.bqsm.gov.my
- Click on the "Log In" button

The screenshot shows the homepage of the Board of Quantity Surveyors Malaysia. At the top left, there are two logos: the Malaysian national emblem and the BQSM logo. To the right of the logos, it says "The Official Website" and "BOARD OF QUANTITY SURVEYORS MALAYSIA". In the top right corner, there are accessibility icons, a language dropdown menu set to "English", and a search bar. Below the header is a navigation menu with links: Home, About Us, Recognised Qualifications, Public Notice, QS Registry, CPD Application, e - Library, and Contact Info. The main content area features a large banner with a construction site background. The banner text reads: "BOARD OF QUANTITY SURVEYORS MALAYSIA" in yellow, followed by "A one-stop gateway to all forms of quantity surveying information, licensing, assistance and much more - specially catered to its members, professionals and the public alike." in black. A circular BQSM logo is also present in the banner. At the bottom of the banner are five small circular indicators. Below the banner is a footer with links: For Members, For Organizers, For Students, For Public, For Academia, Download, and a "Log in" button. A red arrow points to the "Log in" button.

Click Here

STEP # 2

- Select Menu [New User, Register Now]



The screenshot shows a website interface with a dark blue header. The header contains navigation links: "For Members", "For Organizers", "For Students", "For Public", "For Academia", "Download", and a "Log in" button. Below the header, there is a "latest News" section. On the left, a yellow sticky note with a purple pushpin says "Announcement!". The news items are:

- 1. REGISTRATION UPDATES**
"QS PRINCIPALS DIALOGUE - THE BIG 6" By Sr Nik Zainal Alam Hasan. Read more on [e-library >> Knowledge Sharing](#)
- 2. BQSM Bulletin | QSLink Issue 2/2016**
[e-Library >> QS-Link Bulletin](#)

Overlaid on the right side is a "LOGIN TO YOUR ACCOUNT" form. It includes fields for "Username *" and "Password *", a "LOG IN" button, and a list of links: "Forgot your password? [Click here for guideline]", "Forgot your username?", and "New user, [Register now!](#)". A red box highlights the "Register now!" link, and a red arrow points to it with the text "Click 'Register now!'".

STEP # 3

- Select **Register as Regular Portal User** from Options drop down list **OR** click an image 'Click here to register as Regular BQSM Portal User'
- Click **Subscribe** to proceed

The screenshot shows a web page titled "Home" with a "REGISTRATION" section. On the left, there is a blue icon of three people. The "Options:" dropdown menu is set to "Register as Regular Portal User". A red callout box with the number "1." points to this dropdown, with the text "Select Register as Regular Portal User". Below the dropdown is a "Description:" field. Underneath, the text "REGISTER AS REGULAR PORTAL USER" is displayed. A red oval highlights the text "If you wish to become a member of BQSM Portal, please click image below." which is positioned above a button that says "Click here to register as Regular BQSM Portal User". Below this button, the text "Life Time Membership" and "Log In to BQSM Portal ONLY" is visible, along with a "Read More" link. On the left side of the page, a large blue octagon contains the word "OR". At the bottom left, a red callout box with the number "2." points to a "Subscribe" button, with the text "Click Subscribe to proceed".

STEP # 4

- Fill in your login username (without space, eg: member1), First & Last Name (as IC - if individu, eg: Abdullah Bin Sanusi) or company name (if practice), email address and desirable password.
- Tick agreed to the Privacy Policy
- Click 'subscribe' to submit

Note: Different username and email address is required for different category (Individu or Firm).

[About the membership plan](#)

Existing User? Please Login

Login Username
(eg: ahmadali):

Password:

New User Account

Login Username ← Login id/username
(eg: ahmadali):

First Name]
(eg: Ahmad): First & Last Name as per I.C

Last Name]

Email: ← Email (valid email)

Password: ← Password

Password Confirm:

Terms of Use

I agree to the Privacy Policy

↑ **'Tick' agree to the Privacy Policy**

Click 'Subscribe' to submit the form →

STEP # 5

- Click button 'Proceed' to continue

Register As Registered QS Technologist MYR 0.00 Taxes (if any) will be updated on the next page

About the membership plan

Existing User? Please Login

Login Username (eg: ahmadali):

Password:

Login

New User Account

Login Username (eg: ahmadali):

First Name (eg: Ahmad):

Last Name (eg: Ali):

Email:

Password:

Password Confirm:

Terms of Use

I agree to the Privacy Policy

Proceed

Subscribe

Confirmation

SELECTED MEMBERSHIP

REGISTRATION

BILLING PLAN: MYR 0.00 FOR_LIFETIME

PAYMENT PREFERENCE: NONE

PAYMENT METHOD: NONE

SUBTOTAL: MYR 0.00

DISCOUNT: MYR 0.00

TAX (@0%): MYR 0.00

GRAND TOTAL: MYR 0.00

Click Here

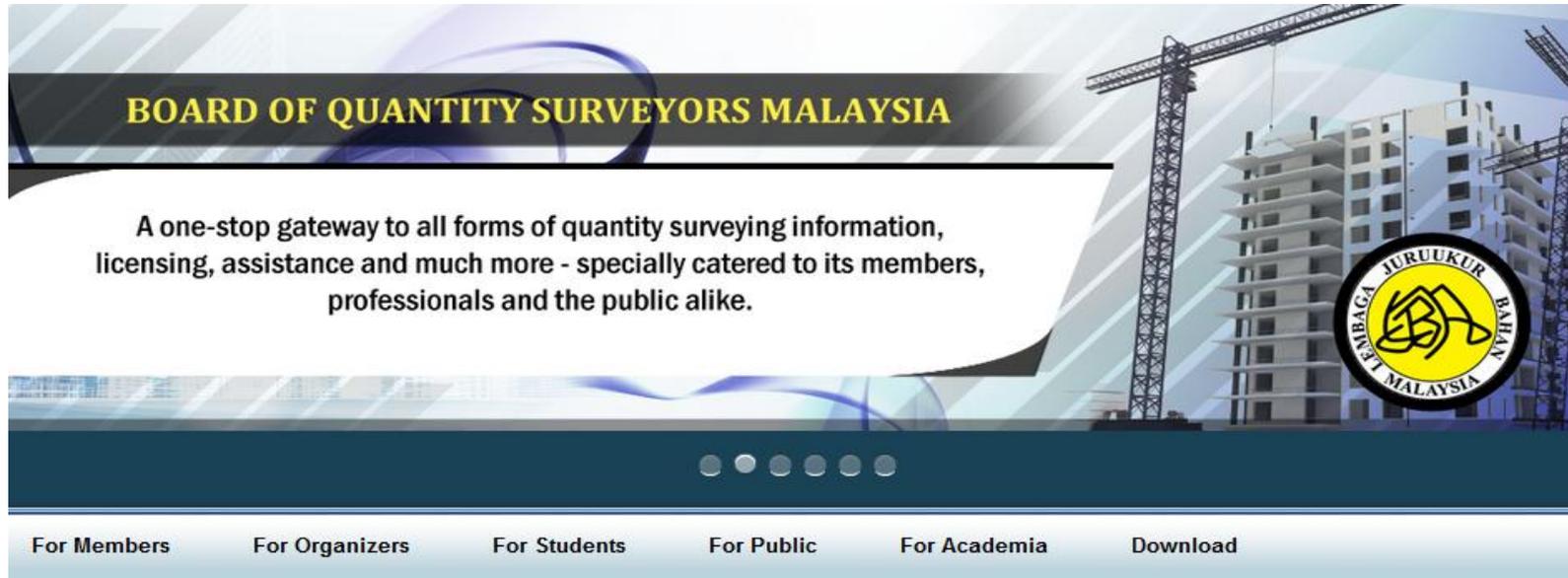
STEP # 6

- Click 'OK' to continue.

The screenshot shows a web interface for membership registration. At the top right, it says "Taxes (if any) will be updated on the next page". There are three main sections: "About the membership plan", "Existing User? Please Login", and "New User Account". The "New User Account" section contains fields for Login Username (mawarddah), First Name (Maward), Last Name (Binti Ya), Email (maward), Password, and Password Confirm. A "Terms of Use" section has a checked checkbox for "I agree to the Privacy Policy". A "Proceed" button is at the bottom right of the form. A "Confirmation" dialog box is open in the center, displaying "SELECTED MEMBERSHIP REGISTRATION" and "BILLING PLAN: MYR 0.00 FOR_LIFETIME". A "Successful Activation" dialog box is overlaid on top of the confirmation box, containing an information icon, the text "Thank you very much! Your membership is activated successfully. Please click OK to continue.", and an "OK" button. A red arrow points to the "OK" button with the text "Click 'OK'". A "Subscribe" button is at the bottom right of the page.

STEP # 7

- Expand button 'Hi, your name' to view the User Menu
- Click menu 'ReQSys - Registration Renewal'



1. Click here to view the User Menu



[helpDesk](#)

[latest News](#)

2. Click here

- ReQSys - CPD
- **ReQSys - Registration Renewal**
- Know Your Consultant
- Logout
- Your Profile

[LOG OUT](#)



1. REGISTRATION UPDATES

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STEP # 8

- Choose name of school/institute/college/universiti
- Choose qualification achieved
- Select date of admission
- Select date of graduate
- Click 'Register as Provisional Quantity Surveyor'

The screenshot shows the registration interface for the Board of Quantity Surveyors Malaysia. The header includes the board's logo and name, along with navigation links for Home, My Profile, and Log out. The main content is divided into two sections: 'For Consulting Quantity Surveyor Practice' and 'For Individual Applicant'. The 'For Individual Applicant' section contains several input fields: a dropdown for school/institute/college/university (set to UNIVERSITI TEKNOLOGI MARA), a dropdown for qualification (set to BACHELOR OF QUANTITY SURVEYING (HONS)), an admission date field (set to 01/07/1998), and a graduate date field (set to 16/11/2000). Red arrows point to these fields with labels: '1) Choose name of school/institute/college/university', '2) Qualification achieved', '3) Date of admission', and '4) Date of graduate'. Below these fields are two buttons: 'Register As Provisional Quantity Surveyor' (highlighted in teal) and 'Register As Quantity Surveyor Technologist' (orange). A red arrow points to the teal button with the label '5) Click here to continue Registered as Provisional Quantity Surveyor'. A note below the buttons states: 'If your qualification is not listed above, please proceed to register as Quantity Surveyor Technologist'.

STEP # 9

- Fill in all the mandatory fields which are Applicant Details (inc. Address & Referee), Attachments/Supporting Documents, Academic Qualification and Payment.
- Save the form by clicking the "Save Changes" button
- Once all completed, Application Status will change to 'Completed', button to 'Submit Application' will appear.
- Click 'Submit Application' to submit your application.

NOTE FOR THE PAYMENT:

- i. Payment Type : Please select Others
- ii. Reference Number : Bulk Registration UM 2018
- iii. Delivery Method : Please Select Normal Post



Application Status:

- Applicant Details
Not Completed
- Attachments / Supporting Documents
Not Completed
- Academic Qualification
Not Completed
- Payment
Not Completed

Provisional Quantity Surveyor Registration

Last modification: 0

Please fill in the form. You can save the form at any time and submit after you've completed.

* All red colored fields are required

- Applicant
- Attachments
- Academic
- Professional
- Experience
- Payment

- Personal Details
- Address
- Referee
- Professional Training

Title

Name

Identification Document Type Identification No

Passport No Gender

Date of Birth Place of Birth

Nationality Race

Employer Name

Office Address

City Postcode

State Country

Home Phone No Office Phone No

Fax No Hand Phone No

Email

STEP # 10

- Once all are completed, Application Status will change to 'Completed', button 'Submit Application' will appear.
- Click 'Submit Application' to submit your application.

BOARD OF QUANTITY SURVEYORS MALAYSIA

Home My Profile Log out

Application Status: **DRAFT**

Provisional Quantity Surveyor Registration Last modification: a few seconds ago

Please fill in the form. You can save the form at any time and submit after you've completed.
** All red colored fields are required*

Applicant Attachments Academic Professional Experience **Payment**

Payment Type	Others	Registration Fee	RM 100.00
Reference No	PQRS2016	Processing Fee	RM 50.00
Certificate Delivery Method	Normal Post	TOTAL:	RM 150.00

Modify

Mandatory fields

Submit Application

Button 'Submit Application' will appear once all the mandatory fields completed.

STEP # 11

- Declaration - Please read and confirm your declaration.
- Once confirmed, please tick / all the declaration.
- Click 'Submit Application' to continue.

BOARD OF QUANTITY SURVEYORS MALAYSIA

Home My Profile Log out

Declaration

Please read and confirm your declaration.

I, the undersigned, apply for registration as Provisional Quantity Surveyor and declare as follows:

- I hold the qualifications as provided within this form which I am requesting the Board to consider as being appropriate for registration as a Provisional Quantity Surveyor
- I am not a bankrupt
- I hereby agree to abide by the Quantity Surveyors Act 1967 and Quantity Surveyors Rules 1973, including the Code of Professional Conduct

Cancel Submit Application

1) Tick ALL

2) Click here to your submit application

Application Status: [Progress bar with steps: Application Completed, Attachments Supported Documents Completed, Academic Qualification Completed, Payment Completed]

Submit Application

RM 100.00
RM 50.00
RM 150.00

STEP # 12

- Application status will be change to 'NEW'
- Click 'Print Form PVQS-A' to print the form.



Status will change to **NEW**

Application Status: **NEW**

Print Form PVQS-A

Click here to print form PVQS-A

Provisional Quantity Surveyor Registration

Last modification: 30 minutes ago

Applicant

Attachments

Academic

Professional

Experience

Payment

Personal Details

Address

Referee

Professional Training

Title

Name

Identification Document Type

Identification No

Passport No

Gender

Date of Birth

Place of Birth

Nationality

Race

Employer Name

Office Address

City

Postcode

State

Country

Home Phone No

Office Phone No

Fax No

Hand Phone No

Email

Proceed

STEP # 13

- Your application status will be display as 'NEW' once your application successfully submitted
- Click 'My Profile' to update your profile.

The screenshot shows the website interface for the Board of Quantity Surveyors Malaysia. The top navigation bar includes 'Home' and 'My Profile' (highlighted with a red box and an arrow pointing to it). Below the navigation bar, there is a 'Membership' section that displays 'Not Registered' with a status of 'N/A' and an expiry date of 'N/A'. Below this is a 'List of your applications' section containing a table with one application entry. The 'Status' column for this application is highlighted with a red box and contains a 'New' button. A red arrow points from the 'My Profile' link to the text 'Click here to update profile (if necessary)'. Below the table, a red message states 'Status NEW : Your application successfully submitted'.

BOARD OF QUANTITY SURVEYORS MALAYSIA

Home My Profile Log

Membership

Not Registered

Status: Expiry Date: N/A

List of your applications

#	Status	Date Created	Application No	Type	Year	Action
1.	New	01/06/2017	PVQS-A/2017/00664	Provisional Quantity Surveyor Registration	2017	View

Status NEW : Your application successfully submitted

Click here to update profile (if necessary)