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| LOGO BARU UM | **DEPARTMENT OF URBAN AND REGIONAL PLANNING****FACULTY OF THE BUILT ENVIRONMENT****University of Malaya, 50603 Kuala Lumpur****Tel. No.: 03-7967 5320 Fax No.: 03-7967 5713** |

Note: This form should be treated as confidential.

### **SECTION A: STUDENT INFORMATION**

|  |
| --- |
| Name:  |
| Course code & Course : **BUEU 4281 (INDUSTRIAL TRAINING)** |
| Session :  | Matrix No.: **BEU** |

###### SECTION B : ORGANISATION/FIRM

|  |  |
| --- | --- |
| Name :  |  |
| Address : |  |
| Tel /Fax No:  |  |
| Name of Industrial Supervisor: |  |
| Date & Time of visit: |  |
| Program Duration : |  20 Weeks | From :  To :  |

**SECTION C: EVALUATION OF LOG BOOK / TASK / REPORT (30%):**

Please tick (/) where applicable.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FACTOR** | **Very poor (1)** | **Poor (2)** | **Satisfactory (3)** | **Good (4)** | **Excellent (5)** |
| **1. Log Book Completion** | < 20% | 20%-49% | 50%-69% | 70% - 89% | >90% |
|  | Inconsistent logging | Consistent but Incoherentlogging | Consistent and Coherent logging | Coherent and Comprehensivelogging | Coherent, Comprehensive with added value/information |
| **2. Content and coverage of report** | < 20% | 20%-49% | 50%-69% | 70% - 89% | >90% |
|  | Significantly missing content. | Some missing content. | Complete content.Significantly repetitive in activities. | Complete content.Different activities. Log supported by some evidence | Complete content.Various activities with clear evidence. |
| **3. Clarity of report** | 1 | 2 | 3 | 4 | 5 |
|   | Very poorly stated. Very difficult to understand.  | Poorly stated. Difficult to understand. | Fairly stated.Provide adequate understanding | Clearly stated. Provide good understanding | Very clearly stated. Provide excellent understanding |

**ADDITIONAL COMMENTS/SUGGESTIONS**

**SECTION G: DECLARATION**

I hereby certify that the overall performance of the student undergone this program has been **\* very poor/poor /satisfactory/good/excellent.**  (\* delete where appropriate)

Signature :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stamp