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| LOGO BARU UM | **DEPARTMENT OF URBAN AND REGIONAL PLANNING****FACULTY OF THE BUILT ENVIRONMENT****University of Malaya, 50603 Kuala Lumpur****Tel. No.: 03-7967 5320 Fax No.: 03-7967 5713** |

**Important Note:**

This form should be treated as confidential. Kindly fill up the form and return it in sealed envelope to the visiting lecturer.

### **SECTION A: STUDENT INFORMATION**

|  |
| --- |
| Name:  |
| Session : **2014/2015** | Matrix No.: **BEU** |

###### SECTION B : ORGANISATION/FIRM

|  |  |
| --- | --- |
| Name :  |  |
| Address : |  |
| Tel /Fax No:  |  |
| Name of Supervisor: |  |
| Date & Time of visit: |  |
| Program Duration : |  20 Weeks | From :  To  :  |

**SECTION C: EVALUATION BY INDUSTRY SUPERVISOR (50%):** Please tick (/) where applicable.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FACTORS** | **Not sure (0)** | **Very Poor****(1)** | **Poor****(2)** | **Satisfac-tory****(3)** | **Good****(4)** | **Excel-lent****(5)** |
|  | **COMMUNICATION SKILLS** |
| 1. Ability to present ideas clearly, effectively, and confidently in both oral and written forms
 |  |  |  |  |  |  |
| 1. Ability to practice active listening skills and provide feedback
 |  |  |  |  |  |  |
| 1. Ability to present clearly with confidence appropriate to the level of the listener
 |  |  |  |  |  |  |
| 1. Ability to present clearly with confidence with the aid of technology appropriate to the level of the listener
 |  |  |  |  |  |  |
| 1. Ability to develop interpersonal communication skills
 |  |  |  |  |  |  |
|  | **TEAMWORK SKILLS** |
| 6. Ability to build good relations, interact with others and work effectively with them to achieve the same objectives |  |  |  |  |  |  |
| 7. Ability to understand and interchange roles between that of a leader and team member |  |  |  |  |  |  |
| 8. Ability to recognize and respect the attitude, behavior and belief of others |  |  |  |  |  |  |
| 9. Ability to contribute towards the planning and coordination of the team’s efforts |  |  |  |  |  |  |
|  | **PROFESSIONAL ETHICS AND MORAL** |
| 10. Ability to recognize the effects on the economy, environment and socio culture in professional practice |  |  |  |  |  |  |
| 11. Ability to analyze and make decisions in solving problems related to ethics |  |  |  |  |  |  |

**SECTION D : STUDENT’S INVOLVEMENT DURING THE PROGRAM**

(Briefly describe the task/ project that was given to the student undergoing the programme and provide comments regarding students ability in handling the task.

|  |  |  |
| --- | --- | --- |
| **CATEGORY** | **PROJECT / TASK GIVEN** | **COMMENTS** |
| **Site Planning and Layout Preparation for Planning Permission** |  |  |
| **Development Plans**  |  |  |
| **Development Control** |  |  |
| **Special Studies or Report Preparation (LCP or inputs) EIA, SIA or TIA etc** |  |  |
| **Planning Research and Development** |  |  |
| **Others (Please state)** |  |  |

*NOTE: students should be exposed to various tasks according to the above list during their industrial training.*

**SECTION E: ADDITIONAL COMMENTS OR SUGGESTIONS REGARDING INDUSTRIAL TRAINING**

Please provide your specific feedback on the industrial training such as the timing of the training, study level (final semester), training duration and any other related aspect.

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**SECTION F: GENERAL COMMENTS OR SUGGESTIONS FOR CURRICULUM IMPROVEMENT**

Please provide comments and suggestions on how we can improve our curriculum by specifying specific knowledge, practice and skills expected by the industry.

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**SECTION G: DECLARATION**

I hereby certify that the overall performance of the student undergone this program has been **\* very poor/poor /satisfactory/good/excellent.**  (\* delete where appropriate)

Signature :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name & Company stamp:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_