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| LOGO BARU UM | **DEPARTMENT OF URBAN AND REGIONAL PLANNING** **FACULTY OF THE BUILT ENVIRONMENT****University of Malaya, 50603 Kuala Lumpur** **Tel. No.: 03-7967 5320 Fax No.: 03-7967 5713** |

**Important Note:**

This form should be treated as confidential. Kindly fill up the form and return it in sealed envelope to the visiting lecturer.

### **SECTION A: STUDENT INFORMATION**

|  |  |
| --- | --- |
| Name: | |
| Session : **2014/2015** | Matrix No.: **BEU** |

###### SECTION B : ORGANISATION/FIRM

|  |  |  |
| --- | --- | --- |
| Name : |  | |
| Address : |  | |
| Tel /Fax No: |  | |
| Name of Supervisor: |  | |
| Date & Time of visit: |  | |
| Program Duration : | 20 Weeks | From :  To  : |

**SECTION C: EVALUATION BY INDUSTRY SUPERVISOR (50%):** Please tick (/) where applicable.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **FACTORS** | | **Not sure (0)** | **Very Poor**  **(1)** | **Poor**  **(2)** | **Satisfac-tory**  **(3)** | **Good**  **(4)** | **Excel-lent**  **(5)** |
|  | **COMMUNICATION SKILLS** | | | | | | |
| 1. Ability to present ideas clearly, effectively, and confidently in both oral and written forms | |  |  |  |  |  |  |
| 1. Ability to practice active listening skills and provide feedback | |  |  |  |  |  |  |
| 1. Ability to present clearly with confidence appropriate to the level of the listener | |  |  |  |  |  |  |
| 1. Ability to present clearly with confidence with the aid of technology appropriate to the level of the listener | |  |  |  |  |  |  |
| 1. Ability to develop interpersonal communication skills | |  |  |  |  |  |  |
|  | **TEAMWORK SKILLS** | | | | | | |
| 6. Ability to build good relations, interact with others and work effectively with them to achieve the same objectives | |  |  |  |  |  |  |
| 7. Ability to understand and interchange roles between that of a leader and team member | |  |  |  |  |  |  |
| 8. Ability to recognize and respect the attitude, behavior and belief of others | |  |  |  |  |  |  |
| 9. Ability to contribute towards the planning and coordination of the team’s efforts | |  |  |  |  |  |  |
|  | **PROFESSIONAL ETHICS AND MORAL** | | | | | | |
| 10. Ability to recognize the effects on the economy, environment and socio culture in professional practice | |  |  |  |  |  |  |
| 11. Ability to analyze and make decisions in solving problems related to ethics | |  |  |  |  |  |  |

**SECTION D : STUDENT’S INVOLVEMENT DURING THE PROGRAM**

(Briefly describe the task/ project that was given to the student undergoing the programme and provide comments regarding students ability in handling the task.

|  |  |  |
| --- | --- | --- |
| **CATEGORY** | **PROJECT / TASK GIVEN** | **COMMENTS** |
| **Site Planning and Layout Preparation for Planning Permission** |  |  |
| **Development Plans** |  |  |
| **Development Control** |  |  |
| **Special Studies or Report Preparation (LCP or inputs) EIA, SIA or TIA etc** |  |  |
| **Planning Research and Development** |  |  |
| **Others (Please state)** |  |  |

*NOTE: students should be exposed to various tasks according to the above list during their industrial training.*

**SECTION E: ADDITIONAL COMMENTS OR SUGGESTIONS REGARDING INDUSTRIAL TRAINING**

Please provide your specific feedback on the industrial training such as the timing of the training, study level (final semester), training duration and any other related aspect.

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**SECTION F: GENERAL COMMENTS OR SUGGESTIONS FOR CURRICULUM IMPROVEMENT**

Please provide comments and suggestions on how we can improve our curriculum by specifying specific knowledge, practice and skills expected by the industry.

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**SECTION G: DECLARATION**

I hereby certify that the overall performance of the student undergone this program has been **\* very poor/poor /satisfactory/good/excellent.**  (\* delete where appropriate)

Signature :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name & Company stamp:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_